

Paralegal Certificate

You must have completed an associate of arts or science degree or a baccalaureate degree from an accredited postsecondary institution to apply to the Paralegal Certificate program. The prerequisite courses must each be completed with a grade of "C" or higher either prior to admission to the paralegal program or during the first semester in the Paralegal Certificate program. A minimum of 18 hours of legal specialty courses must be taken at Johnson County Community College. JCCC, as an American Bar Association-approved paralegal program, requires its students to take at least ten semester credits through traditional classroom instruction. Please contact Gwenda Hawk (ghawk@jccc.edu) for more information.

PARALEGALS MAY NOT PROVIDE LEGAL SERVICES DIRECTLY TO THE PUBLIC, EXCEPT AS PERMITTED BY LAW.

The paralegal program at JCCC:

- Has a challenging curriculum
- Requires that you possess excellent communication skills, analytical ability and a high level of motivation
- Is approved by the American Bar Association
- Is a selective admission program based on various academic and testing criteria

Students must earn a grade of "C" or higher in all LAW courses.

Suggested Order of Courses

Students may take any number of courses each semester that will also allow them to fulfill their other personal and professional responsibilities.

(Major Code 489A; State CIP Code 22.0302)

Paralegal (<http://www.jccc.edu/academics/credit/paralegal>)

Prerequisite Semester

LAW 120	Introduction to Paralegal Studies	3
LAW 121	Introduction to Law	3
Total Hours		6

First Semester

Paralegal Electives (see list below)		3
LAW 132	Civil Litigation*	3
LAW 134	Introduction to Legal Technology*	3
LAW 195	Legal Research*	3
Total Hours		12

Second Semester

Paralegal Electives (see list below)		3
LAW 201	Advanced Legal Technology*	3
LAW 205	Legal Analysis and Writing*	3
Total Hours		9

Third Semester

Paralegal Electives (see list below)		3
LAW 271	Legal Ethics, Interviewing and Investigation*	3
Total Hours		6

Paralegal Electives

LAW 142	Tort Law*	3
LAW 144	Contract Law*	3
LAW 148	Criminal Litigation*	3
LAW 152	Real Estate Law*	3
LAW 162	Family Law*	3

LAW 165	Forensic Science and the Law	3
LAW 226	Immigration Law*	3
LAW 245	Elder Law and Estate Planning*	3
LAW 247	Intellectual Property Law*	3
LAW 266	Employment Law*	3
LAW 269	Bankruptcy Law*	3
LAW 275	Paralegal Internship I*	1
LAW 276	Paralegal Internship II*	1
LAW 292	Special Topics:*	3

Total Program Hours: 33