Desktop Publishing Applications Specialist Certificate

An individual, with or without a college degree, with the goal to acquire or improve computer desktop publishing application skills, will accomplish that goal in this certificate. Emphasis is placed upon the acquisition of results-oriented career business and industry skills.

The desktop publishing certificate is intended for those seeking entry-level positions, as well as for those currently employed, who desire to enhance their job skills. This certificate provides current or prospective employers with tangible evidence of desktop publishing competency, on the part of the certificate completer.

Application courses for the certificate will encourage students to develop a "cross-platform" mastery, which is made possible by offering most on-campus courses in a dual-platform Macintosh and Windows computing environment.

Required courses that cover skills a student already has may be replaced with other CDTP courses at the discretion of the Desktop Publishing Chair or the Dean of the Arts & Design, Humanities and Social Sciences division.

(Major Code 4830; State CIP Code 11.0202)

Desktop Publishing Program web page (http://www.jccc.edu/academics/credit/desktop-publishing/)

Prerequisites for Required Courses

Prior to beginning this program students must take the following prerequisite or have taken an equivalent transfer course, or have passed the waiver test, or have obtained a waiver from the program administrator.

CPCA 105	Introduction to Personal Computers: Windows	0-1
or CPCA 106	Introduction to Personal Computers: Macintosh	

First Five Week Session

CDTP 135	Desktop Photo Manipulation I: Photoshop	1
CDTP 140	Desktop Publishing I: InDesign	1
CDTP 145	Desktop Illustration I: Illustrator	1

Second Five Week Session

CPCA 134	Managing Your Macintosh*	1
or CPCA 138	Windows for Microcomputers*	
CDTP 155	Desktop Photo Manipulation II: Photoshop*	1
CDTP 160	Desktop Publishing II: InDesign*	1
CDTP 165	Desktop Illustration II: Illustrator*	1

Third Five Week Session

CDTP 175	Desktop Photo Manipulation III: Photoshop*	1
CDTP 168	Desktop Publishing III: InDesign*	1
CDTP 185	Desktop Illustration III: Illustrator*	1

Select four of the following eight courses

CPCA 108	Word Processing I: MS Word*	1
CPCA 110	Spreadsheets I: MS Excel*	1
CPCA 111	Spreadsheets II: MS Excel*	1
CPCA 123	E-Presentation: MS PowerPoint*	1
CPCA 125	Word Processing II: MS Word*	1
CPCA 141	Internet I*	1
CPCA 151	Internet II*	1
CPCA 161	Introduction to Web Pages using HTML*	1

Total Program Hours: 14-15