

Business Administration, AAS

Business is more competitive than ever before. People running businesses will be judged by how well they manage change, stay ahead of trends and learn the latest theories. JCCC's business administration career program can train you in the many skills required to manage a variety of businesses.

Focusing on the development of decision-making, organizational and supervisory skills, the program offers professional courses in management, marketing, economics, accounting, finance, communications, business law and data processing. These are combined with a core of general education courses to ensure that students receive a well-rounded curriculum.

Graduates have opportunities in entry-level management and supervisory positions in a variety of businesses. Johnson County's continued growth as the business center for the area means enhanced job opportunities.

(Major Code 2430; CIP Code 52.0201)

Business Administration Program web page (<http://www.jccc.edu/academics/credit/business-administration/>)

Associate of Applied Science Degree

First Semester

CIS/CS/CPCA/CDTP Electives (not including CPCA 105 or CPCA 106)		4
Note: CPCA 121 is recommended		
BUS 121	Introduction to Business	3
BUS 225	Human Relations	3
ENGL 121	Composition I*	3
MATH 120	Business Mathematics* (or higher)	3
Total Hours		16

Second Semester

ACCT 121	Accounting I	3
BUS 141	Principles of Management	3
or BUS 145	Small Business Management	
ECON 230	Principles of Macroeconomics	3
Communication Elective ^		3
Note: COMS 120, COMS 121, COMS 125, COMS 180 or ENGL 123 is recommended		
Humanities Elective ^		3
Total Hours		15

^ See all AAS general education electives (<http://catalog.jccc.edu/degreerequirements/associate-applied-science/>)

Third Semester

Business Electives		3
Note: Business electives are any courses with the ACCT, BUS, ECON, ENTR or MKT prefix; OR BOT 130 Business and Office Practices.		
ACCT 122	Accounting II*	3
BLAW 261	Business Law I*	3
ECON 231	Principles of Microeconomics	3
MKT 230	Marketing	3
PHIL 140	Business Ethics	3
Total Hours		18

Fourth Semester

ACCT 222	Managerial Accounting*	3
BUS 123	Personal Finance	3
or BUS 215	Savings and Investments	
BUS 243	Human Resource Management	3

or BUS 235	Introduction to International Business	
BLAW 263	Business Law II*	3
EVRN 130	Environmental Science	3
or EVRN 134	Principles of Sustainability	
Total Hours		15

Total Program Hours: 64